

Governors State University

Civil Service Senate Minutes

Wednesday, April 14, 2016 11:00 a.m. – Room D1496

	Present	Excused	Absent		Present	Excused	Absent
Paula Cosenza (2016)	X			Shaniqua Jones (2017)		X	
Candace Dade (2016)	X			Sheryl Jones-Harper (2016)	X		
Dennis Dent (2016)			X	Sandi Kawanna (2016)		X	
Melody Easterling (2017)			X	Audrey McIntyre (2016)	X		
Dorothea Franklin (2016)	X			Susie Morris (2017)	X		
Kathleen Frossard-Fisher (2017)	X			Eric Nicholson(2016)	X		
LaSheena Fuller (2016)	X			Gina Ragland (2016)	X		
Joyce Giroux (2016)	X			Raquel Rios-Aguirre (2016)	X		
Adrienne Gray (2017)	X			Deb Sbalchiero (2017)			X
Melissa Hill (2017)	X			Karen Sinwelski (2017)	X		
Lynette Johnson (2017)	X			Sabrina Slocum (2017)	X		
Senator Opening				Merri Wilkerson (2017)	X		

Guests: Joyce Coleman, Associate V.P.-Human Resources, Sandra Alvarado, Director-Human Resources

Meeting Opened at: 11:07am, by president Sheryl Jones Harper. Roll call was taken by Joyce Giroux.

Approval of Minutes: All present senators reviewed the minutes, a motion was made to approve: Karen Sinwelski, 2nd motion: Paula Cosenza. All voted in favor by voice vote, the March 2016 minutes were approved

Committee Reports:

1. **Governance Committee—Eric Nicholson** Melissa Hill reported on the status of CSS election preparations; the nomination petition was emailed out to Civil Service

Employees last week. The petition is due back by April 15th and should be sent to Melissa Hill. Per Melissa, election ballots should be emailed out by April 25th and the tabulation should be completed by May 5th. The election winners will be announced shortly thereafter. Sheryl Jones Harper commented that a civil service financial secretary will need to be elected in July, so any interested senators should consider filling that position.

2. **Correspondence Committee—LaSheena Fuller** No report at this time.
3. **Financial Committee—Gina Ragland** No report at this time.
4. **Affairs Committee—Gina Ragland/LaSheena Fuller** The CSS Spring Open Market Fair will be on April 21, 2016. Gina passed around a sign-up sheet for volunteer floor liaisons for the open market. Carson's Days coupon books will be sold in November as fund raiser. An accessory vendor will be contacted to sell their products sometime during the summer as a fund raiser for civil service. Sheryl mentioned that we should think about new ideas for civil service day in December. We may not have a sufficient budget next fall to fund an elaborate lunch and entertainment; and we should discuss creative ways to have a festive holiday celebration on a budget.
5. **Educational Assistance Award Committee—Lynn Clayton** Lynn was not present, but is planning on attending a meeting to report committee meeting minutes to clarify award issues.
6. **EAC Committee Report—Ann Jaso, GSU Representative** No report at this time.
7. **EOM Committee Report—Raquel Rios Aguirre** HR needs more employee nominations to be submitted, so please remember to nominate deserving employees.
8. **CSS President's report—Sheryl Jones Harper** Sheryl announced that if possible, everyone should attend the President's budget symposium on Friday, April 15, 2016. She also mentioned that department heads have received the letter referencing the FY17 budget guidelines, which is due back to administration by the end of the month.

Guest Joyce Coleman, AVP for Human Resources, answered questions from concerned senators about upcoming layoffs due to budget cuts within the university and how their benefits could be affected. Ms. Coleman brought sweet desserts for everyone to enjoy after the meeting.

A motion was made by Katie Frossard Fisher to adjourn the meeting. The motion was 2nd by Gina Ragland. All voted in favor by voice vote, the meeting adjourned at 12:00pm.

Meeting Minutes by Joyce Giroux, CSS Recording Secretary